

The Corporation of the Township of Hudson



2022 Municipal Election Information for Candidates



Contents

Introduction.....	2
Important Dates	3
Municipal Office to Be Elected	5
Qualification of Candidates.....	6
Member of Council	6
Ineligibility.....	6
Nomination Procedures	7
Filing Nomination Papers.....	7
Exception for Additional Nominations	7
Refund of Nomination Deposit.....	7
Examination and Certification of Nominations by Clerk	8
Withdrawal of Nominations	8
Acclamations	8
Campaign Information	9
Campaign Expense Limits	9
Filing Financial Statements.....	9
Scrutineers (Candidates' Agents).....	10
Election Signs	11
Prohibition of Canvassing in Voting Places.....	11
Reminders to Candidates	13



Introduction

The guide has been prepared for the purpose of supplying information to persons intending to stand for elected office. The guide is available electronically on the Township of Hudson's website.

This guide is only intended to provide candidates with information on running for office. Candidates are responsible for ensuring they are familiar with the requirements of the *Municipal Elections Act* and should consult the act for complete information and legislative requirements. A copy of the *Municipal Elections Act, 1996* is available for candidates at the municipal office and is also available online at www.e-laws.gov.on.ca.

Candidates must comply with all the requirements relating to election campaign financing. The Ministry of Municipal Affairs produces a guide for candidates that outlines the financial reporting requirements under the *Municipal Elections Act*. This guide is available online from the Ministry website, the Township of Hudson's website and in hardcopy from the municipal office.

It is the responsibility of prospective candidates to ensure through their own determination that they have complied with the election financing regulations and that they are in fact qualified and not disqualified by law. In all cases of filing times (i.e.: 2:00 pm), the tie displayed by the Clerk's electronic clock shall prevail.

KEY CONTACTS

Jordan Kemp - Clerk-Treasurer

jordan.kemp@harley.ca

T (705)-647-5439

F (705)-647-6373



Important Dates

The following are legislative dates as set out in the *Municipal Elections Act, 1996*.

2022

Monday May 2

- First day for candidates to file a nomination paper for the office of reeve, councillor or school board trustee.
- First day for an individual or entity to file a notice of registration as a third-party advertiser.
- Campaign period begins once a nomination paper or notice of registration is filed.
- Preliminary expense limit and other legislative documentation provided to candidates and third-party advertisers on the day they file.

Friday, August 19

- Nominations Day – last day to file nomination papers.
- 9:00 am to 2:00 pm – nominations or withdrawal cannot be accepted beyond 2:00 pm.

Monday, August 22

- Certification of nomination papers to be completed by 4:00 pm.
- Declaration of acclamation provided after 4:00 pm.

Thursday, September 1

- Voters' List available to certified candidates.

Monday, September 26

- Final expense limits provided to candidates and third-party advertiser.

Friday, October 21

- Last day for an individual or entity to file a notice of registration as a third-party advertiser.

Monday, October 24

- Voting Day, 10:00 am to 8:00 pm.

Tuesday, November 15

- Term of Office commences.



Saturday, December 31

- Campaign period ends for candidates and registered third parties.
- Last day for candidate or registered third parties to file an Extension of Campaign Period (Form 6).

2023

Wednesday, March 1

- Last day for Clerk to provide notice of financial filing requirements and penalties to candidates and registered third parties.

Thursday, March 30

- Last day for candidate or registered third party to apply to Superior Court of Justice to extend the time to file the financial statement.

Friday, March 31

- Last day by 2:00 pm to file financial statement for reporting period ending December 31, 2022 -applies to all candidates and registered third parties.
- Last day by 2:00 pm for candidate or registered third party to notify Clerk of filing extension received from the Superior Court of Justice.
- 90-day compliance audit period begins after 2:00 pm.
- Start of 30-day period in which a candidate or registered third party may file the primary financial statement and pay a \$500 late filing fee after 2:00 pm.

Sunday, April 30

- Last day (by 2:00 pm) for candidate or registered third party to file a primary financial statement if they pay \$500 late filing fee.
- Penalties take affect at 2:01 pm.

Thursday, June 29

- Last day to file a request for a compliance audit of financial statements that were filed by March 31.

Friday, June 30

- End of extended campaign period.

Thursday, August 31

- Last day for Clerk to provide notice of supplementary filing requirements and penalties to candidates or registered third parties.



Thursday, September 28

- Last day for candidate or registered third party to apply to Superior Court of Justice to extend the time to file the financial statement.

Friday, September 29

- Last day by 2:00 pm to file financial statement for reporting period ending July 2, 2019 -only applies to those who filed a Form 6 to extend the campaign period.
- Last day by 2:00 pm for candidate or registered third party to notify Clerk of filing extension received from the Superior Court of Justice.
- 90-day compliance audit begins after 2:00 pm.
- After 2:00 pm, start of 30-day period in which a candidate or registered third party may file the supplementary financial statement and pay a \$500 late filing fee.

Monday, October 30

- Last day (by 2:00 pm) for candidate or registered third party to file a supplementary financial statement and pay a \$500 late filing fee.
- Penalties take affect at 2:01 pm.

Thursday, December 28

- Last day to request a compliance audit on a supplementary financial statement.

Municipal Office to Be Elected

On Monday, October 24, 2022, voters in the Township of Hudson will elect members for the following offices:

- Reeve: One (1) to be elected by all electors of the municipality.
- Local Councillor: Four (4) to be elected at large by all electors in the municipality/by wards by electors in that ward in the municipality.



Qualification of Candidates

Member of Council

Qualifications for members of Council are set out in Section 256 of the *Municipal Act, 2001* and Section 17 of the *Municipal Elections Act, 1996*.

In order to run for office in the Township of Hudson a person must be:

1. A Canadian citizen;
2. At least 18 years old;
3. A resident of the Township of Hudson or the owner or tenant of land here, or the spouse of such owner or tenant; and
4. Who is not disqualified by any legislation from holding office.

Ineligibility

The following are ineligible to be elected as members of Council:

- a. An employee of the Township of Hudson except during an authorized leave of absence (the leave of absence must begin upon filing the Nomination Form);
- b. A person who is not an employee of the municipality but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar, or who holds any administrative position of the municipality;
- c. A judge of any court; and
- d. A member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada.



Nomination Procedures

Filing Nomination Papers

Every person who proposes to be a candidate must file nomination papers prior to receiving any campaign contributions and/or expending any funds on a campaign. A candidate may file his or her nomination papers as of May 2, 2022 during regular business hours. Nomination papers will be available from the Clerks Department and on the Township of Hudson's website.

Please note that Nomination Papers submitted by facsimile transmissions or mail will not be accepted. Forms must be completed in person at the municipal office:

903303 Hanbury Road
New Liskeard, ON
P0J 1P0

Candidates are required to complete the Nomination Paper, which includes a declaration of qualification, taken before a Commissioner of Oaths. Commissioners of Oaths can be administered by the Clerk. Photo identification containing the candidate's signature is also required.

The final day for filing for the 2022 municipal election is Nomination Day, Friday August 19 2022 – 9:00 am to 2:00 pm.

The nomination must be accompanied by the prescribed nomination filing fee. The prescribed fee is \$200 for the reeve and \$100 for councillor and can be paid by cash or certified cheque payable to the Township of Hudson.

If an agent is filing the nomination on behalf of a candidate, the Candidate's Nomination paper must be commissioned before the agent files the Nomination Form with the Township of Hudson and the agent must provide a copy of the Candidate's identification as well as providing their own identification.

Candidates are responsible for ensuring that they meet all the qualifications and have followed the procedures with respect to the filing of Nomination Papers.

Exception for Additional Nominations

If the number of nominations filed for an office is less than the number of persons to be elected to an office, additional nominations may be filed between 9:00 am and 2:00 pm on the Wednesday following Nomination Day - August 24 2022.

Refund of Nomination Deposit

A candidate is entitled to receive a refund of the nomination filing fee if he or she files their financial statements with the Clerk by the filing date. For the 2022 municipal election, the filing date is before 2:00 pm on March 31, 2023.



Examination and Certification of Nominations by Clerk

The Clerk shall examine each nomination that has been filed before 4:00 pm on the Monday following Nomination Day, Monday August 22 2022. Any additional nominations filed under the *Municipal Elections Act, Section 33(5)* shall be examined before 4:00 pm on the Thursday following Nomination Day -August 25 2022.

If the Clerk rejects a nomination, he or she will provide notice as soon as possible to the individual seeking nomination and to all candidates. The Clerk's decision to certify or reject a nomination is final.

Withdrawal of Nominations

A person may withdraw his or her nomination by filing a written withdrawal at/with the Clerks Department before 2:00 pm on Nomination day, August 19 2022.

Acclamations

If, at 4:00 pm on August 22, 2022 the number of certified candidates for an office is the same as or less than the number to be elected, the Clerk shall immediately declare the candidate or candidates elected by acclamation.



Campaign Information

Candidates are advised to refer to the Province of Ontario's *2022 Candidates Guide* for information on Campaign Contributions and Fund Raising and on Campaign Expenses. The provincial guide is available online from the Ministry of Municipal Affairs and from the Township of Hudson's website and office.

The *Municipal Elections Act, 1996* does not contain restrictions on when a candidate may or may not advertise but does regulate the amount a candidate can spend on their campaign. The candidate must have filed their nomination form before spending any money on advertising, and the amount they spend on their campaign is regulated as explained in the restrictions below.

Campaign Expense Limits

There are limits on the amount that a registered candidate may spend on a campaign. The campaign period begins the day the candidate files a Nomination Paper and ends on December 31, 2022. The limit on campaign expenses is based on a formula related to the number of electors entitled to vote for the office.

Once an individual files their nomination paper, they will be given a Preliminary Certificate of Maximum Campaign Expense Limit based on the Voters' list from the 2018 municipal election. Each candidate will be provided a final certificate on or before September 26, 2022 which is calculated using the greatest number of electors on the Voters' List as of the 2018 municipal election or **September 15, 2022**, whichever provides the highest maximum limit.

The following is the formula used to calculate the limits:

Reeve: \$7,500.00 plus \$0.85 for each elector entitled to vote for the office
Councillor: \$5,000.00 plus \$0.85 for each elector entitled to vote for the office

Filing Financial Statements

All nominated candidates, including those not elected, those who withdrew their nomination and whose nomination was rejected by the Clerk, must disclose and report on or before March 31, 2023 by 2:00 pm their contributions and expenses as of December 31, 2022 in accordance with the following:

- All candidates are required to file a detailed financial statement on the prescribed form -Form 4.
- Candidates must have their financial statement audited and submit the auditors report to the Clerk along with their financial statement if expenses are over \$10,000.



A candidate must file a separate financial statement for each office he or she was nominated during the election period unless the offices are all on the same council and are elected by a general vote of all electors of a municipality. Each campaign for an office for which the election is conducted by ward is a separate campaign.

The financial statement must be filed by March 31 2023. Candidates' financial statements are filed with the Clerk and are public documents which are to be available at no charge for viewing by the public. The Clerk will advise at least 30 days prior to March 31 2023 filing deadline of all the filing requirements of the *Municipal Elections Act, 1996*. The Clerk is not required to give additional notice for each supplementary filing date.

It is the responsibility of the candidate to file a complete and accurate financial statement by the filing date.

Please refer to the Provincial Municipal Elections Guide or the Municipal Elections Act for detailed information with respect to:

- Extending a campaign in order to eliminate a deficit;
- Supplementary financial statement information;
- Surplus and deficit information; and
- Enforcement and penalties.

Scrutineers (Candidates' Agents)

Each candidate may appoint, in writing, any number of persons necessary to act as scrutineers to represent them at the polls, and to be present during the counting of the votes.

Scrutineers must show proof of his or her appointment to the election upon request.

Only one scrutineer per candidate may be in the voting place for each ballot box. If a candidate enters the voting place they are considered to be a scrutineer.

Candidates and scrutineers have the following rights:

- To be present when ballot boxes, materials related to the advance polls and the ballot boxes, and statement of the results are being delivered to the Clerk;
- To enter the voting place 15 minutes before it opens and to inspect the ballot boxes and the ballots, and all other election documents but not to delay the opening of the voting place;
- To place their own seal on the ballot box before the opening of the voting place;
- To sign the statement of the results of an election;
- To place their own seal on the ballot box after the counting of the votes so that ballots cannot be taken out or deposited.



If you are appointing scrutineers, please note the following:

- the appointment must be made in writing;
- limit of one (1) scrutineer per ballot box;
- scrutineers must take an oath of secrecy;
- scrutineers may not interfere with the activity of the vote or the counting of the ballots (may look but can not touch);
- candidates are entitled to be represented at the voting places either personally or by a scrutineer. It should be noted that acclaimed candidates are not entitled to be at a voting place unless appointed a scrutineer by another candidate;
- campaigning is not permitted within the voting location.

Scrutineers and candidates are prohibited from the following:

- engaging electors in conversation while in a voting place or location;
- attempting directly or indirectly, to interfere with how an elector votes;
- attempting to campaign or persuade an elector to vote for a particular candidate;
- displaying a candidate's election campaign material in a voting place;
- compromising the secrecy of the voting;
- interfering or attempting to interfere with an elector who is marking a ballot;
- obtaining or attempting to obtain, in a voting place, any information about how an elector intends to vote or has voted;
- communicating any information obtained at a voting place about how an elector intends to vote or has vote.

Election Signs

The Township of Hudson regulates the placement of election signs on municipal roads and intersections.

Prohibition of Canvassing in Voting Places

The Clerk, as the Returning Officer, is the lessee of the premises used as voting locations. As the lessee, the Returning Officer does not permit campaigning of any nature in or on the premises used as a voting location on Voting Day. The premises are deemed to include the entire building and the property on which it is located.

Section 48 of the Act provides as follows:

“While an elector is in a voting place, no person shall attempt, directly or indirectly, to influence how the elector votes. No person shall display a candidate's election campaign material or literature in a voting place. For the purpose of this section, ‘Voting Place’ includes any place in the immediate vicinity of the voting place designated by the Clerk.”



2022 Municipal Election Information for Candidates

Election Officials are instructed to immediately remove from any voting place material or literature of any nature which may be deposited in and around a voting place. Candidates or their agents and scrutineers must not engage electors in conversations at voting places and they may not wear campaign buttons or distribute material of any kind in and around a voting place.

We ask for your cooperation in this regard.



Reminders to Candidates

1. Must be an eligible elector for the office being sought.
2. Must file their Nomination Paper in person or by agent.
3. Cannot be nominated for more than one office.
4. Must pay a filing fee of \$100 or \$200, cash or certified cheque payable to the Township of Hudson.
5. Cannot accept donations or spend any funds on a campaign until such time as you have filed a Nomination Paper with the Clerk.
6. You are responsible for keeping records of the financial activities related to your campaign. Remember to issue receipts for all donations, including donations of goods or services; obtain receipts for expenses incurred; keep copies of all receipts.
7. Keep receipts for all expenditures and a record of the value of all contributions which are not money (i.e. sign stakes, paper, printing services, etc.)
8. It is the responsibility of the candidate to file a complete and accurate financial statement on time. Candidates should completely familiarize themselves with the appropriate sections of the *Municipal Elections Act, 1996*.

Instructions

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality

[Township of Hudson](#)

Nominated for the Office of			Ward Name or Number (if any)		
Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)					
Last Name or Single Name			Given Name(s)		
Nominee's full qualifying address within municipality					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Mailing Address <input type="checkbox"/> Same as qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
If nominated for school board, full address of residence within its jurisdiction					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Email Address			Telephone Number		Telephone Number 2

Declaration of Qualification

I, _____, declare that I am presently legally qualified (or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

Signature of Nominee

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature

Date Certified (yyyy/mm/dd)

TOWNSHIP OF HUDSON
DECLARATION OF QUALIFICATIONS
MUNICIPAL CANDIDATES

Municipal Elections Act, 1996

I, _____, a nominated candidate for the office of:

☐

Reeve

☐

Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:

☐ Reeve

☐ Councillor
2. Without limiting the generality of paragraph 1, I am at least eighteen (18) years of age, a Canadian citizen, a resident of the **Township of Hudson** or the owner or tenant of land in the **Township of Hudson** or the spouse of such owner or tenant.
3. I am not ineligible, disqualified or prohibited under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other *Act* to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
☐ I am not an employee of the **Township of Hudson**, or if I am an employee of the **Township of Hudson**, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
☐ I am not a person who is not an employee of the **Township of Hudson** but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar referred to in section 223.11 of the *Municipal Act, 2001* or an investigator referred to in subsection 239.2 (1) of **Township of Hudson** or a person who is not an employee of the **Township of Hudson** but who holds an administrative position of the **Township of Hudson**.
☐ I am not a judge of any court.

- ☐ I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the **Township of Hudson** prior to **2:00 p.m. on Nomination Day, August 19, 2022**. I understand that the Clerk of the **Township of Hudson** will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.
- ☐ I am not a public servant within the meaning of the *Public Service of Ontario Act, 2006*, or if I am a public servant, I have followed and will continue to follow all the relevant provisions of Part V of such *Act*.
- ☐ I am not a Federal employee within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 5 of such *Act*.

5. I am not prohibited from voting at the municipal election under section 17 (3) of the *Municipal Elections Act, 1996*.

- ☐ I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
- ☐ I am not a corporation.
- ☐ I am not a person acting as executor or trustee or in any other representative capacity.
- ☐ I am not prohibited because of a conviction of a corrupt practice described in subsection 90 (3), if voting day in the current election is less than five years after voting day in the election in respect of which I was convicted

6. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code* (Canada) in connection with an act or omission that relates to an election to which this Act applies and I am not a person who is ineligible to be nominated for, any office until the next two regular elections have taken place after the election to which the offence relates (Section 91 (1)).

7. I am not ineligible from being elected to or holding office by reason of any violations of the election campaign financial requirements, violations for not filing the financial statement or any other violations pursuant to the *Municipal Elections Act, 1996*. (Section 88.23)

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the **Township of Hudson**

This _____ day of _____, **2022** _____
(Signature of Candidate)

(Signature of Municipal Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, **Township of Hudson** until the next municipal election. Questions about this collection of personal information should be directed to the **Clerk, 903303 Hanbury Rd New Liskeard ON, P0J 1P0**.

TOWNSHIP OF HUDSON

CONSENT TO RELEASE PERSONAL INFORMATION

(Municipal Freedom of Information and Protection of Privacy Act)

Personal information on the Nomination Paper is collected under the authority of the *Municipal Elections Act* and will be used to assist the Clerk in the administration of the **2022** Municipal Election. Questions regarding this collection should be forwarded to the Clerk, **903303 Hanbury Rd, New Liskeard ON P0J 1P0 (705) 647-5439**.

Name of Candidate: _____

Candidate for the office of:

- ☐ **Reeve**
- ☐ **Councillor**
- ☐ Trustee English Public
- ☐ Trustee English Separate
- ☐ Trustee French Public
- ☐ Trustee French Separate

I acknowledge that the Nomination Form filed by me contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

Candidate Signature: _____

Municipal Clerk Or Designate: _____

Dated at _____, this _____ day of _____, **2022**.

TOWNSHIP OF HUDSON**ESTIMATED MAXIMUM CAMPAIGN EXPENSES***Municipal Elections Act, 1996 [s. 33.0.1(1)]*

TO:

_____ (Name of Candidate)	/	_____ (Office)
_____ (Address)	_____ (Postal Code)	

I hereby certify that the estimated maximum campaign expenses that a candidate is permitted to incur, in the Municipal Election to be held on October 24, 2022, for the office of is:

Candidate for the Office of:	Preliminary Maximum Campaign Expenses
	<i>Based on the number of electors on the Voters' List for the office on September 15, 2018 (base amount + \$0.85 for each eligible elector – O. Reg. 101/97)</i>
<input type="checkbox"/> Mayor \$7,500.00 + \$ <u>7,987.90</u> (\$0.85 X <u>574</u> electors)	\$ <u>7,987.90</u>
<input type="checkbox"/> Councillor (\$5,000.00 + \$ <u>5,487.90</u> (\$0.85 X <u>574</u> electors)	\$ <u>5,487.90</u>

 Date

 Municipal Clerk or designate

The Clerk shall give candidates a Preliminary Calculation of the estimated maximum campaign expenses at the time of filing the nomination paper, based upon the number of electors on the Voters' List as of Nomination Day for the **2018** election. (Section 33.0.1 (1))

On or before September 25, **2022**; and in the case of a by-election, within 10 days after the clerk makes the corrections under subparagraph 4 iii of subsection 65 (4), the Clerk shall give a Final Calculation of the applicable maximum campaign expenses to each candidate. The number of electors to be used in this final calculation is to be the greater of the following:

- the number determined from the Voters' List from the previous regular election, as it existed on September 15 in the year of the previous election, adjusted for changes made

- under Sections 24 and 25 that were approved as of that day;
- the number determined from the Voters' List for the current election, as it exists on September 15 in the year of the current election, adjusted for changes made under Sections 24 and 25 that were approved as of that day (Section 88.20 (11))

* *Formula for calculation provided in Ontario Regulation 101/97.*

TOWNSHIP OF HUDSON
NOTICE OF PENALTIES

Municipal Elections Act, 1996 (s. 33.1)

TO:

_____ / _____	
(Name of Candidate)	(Office)

(Address)	(Postal Code)

EFFECT OF DEFAULT BY CANDIDATE [88.23 (1)]

TAKE NOTICE THAT A CANDIDATE SHALL be subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) if he or she fails to file documents with the Municipal Clerk as required under section 88.25 or 88.32 by the relevant date;
- b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31 (4) to the Municipal Clerk by the relevant date;
- c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
- d) if a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by subsection 88.32 by the relevant date.

OFFENCES [92 (1)]

TAKE NOTICE THAT A CANDIDATE SHALL be guilty of an offence and, on conviction, is subject to the penalties listed below, in addition to any other penalty that may be imposed under the *Municipal Elections Act, 1996*:

- a) incurs expenses that exceed what is permitted under section 88.20; or
- b) files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

PENALTIES [88.23 (2)]

In the case of a default described above:

- (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and
- (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which the *Municipal Elections Act* applies.

REFUND (34)

A candidate is entitled to receive a refund of the nomination filing fee if the documents (financial statement and auditor’s report) required under subsection 88.25 (1) are filed on or before 2:00 p.m. on the filing date in accordance with that subsection.

Date

Municipal Clerk or designate

The Clerk shall, before voting day, give to each person nominated for an office notice of the penalties under subsections 88.23 (2) and 92 (1) related to election campaign finances and the refund of the nomination filing fee that the candidate is entitled to receive in the circumstances described in section 34.

TOWNSHIP OF HUDSON
NOTICE OF PENALTIES
Municipal Elections Act, 1996 (s. 33.1)
Appointment of an Agent

Candidate:

Name of Candidate as it appears on Nomination Form (please print):

Candidate's Qualifying Address:

Candidate for the Office of:

Agent Appointed: (information must match the Agent's government issued photo ID)

Name of Agent:

Agents Telephone:

Agent's Address:

Agent's Signature:

Declaration

1. I, the above-named Candidate, appoint the above-named individual as my Agent for the purpose of accepting the Notice of Penalties (FORM TD31) for the above-named office in the **2022** election.
 2. I acknowledge and understand that my Agent shall only be permitted to receive the Notice of Penalties (FORM TD31) if he or she is able to provide the Clerk (or designate) with the following:
 - a. My original photo identification showing my name, signature and qualifying address as appears on Form 1 (photocopies shall not be accepted).
 - b. An original and fully complete Declaration of Qualification, signed by me in front of a witness. The Declaration of Qualification must include an original 'wet' signature of both the witnessing individual and I.
 - c. The Agents original photo identification showing their name, address and signature as it appears on this form.
 - d. Any other things that the Clerk may, by written policy, require.
 3. I acknowledge and understand that I and my Agent are required to comply with the requirements of the *Municipal Elections Act, 1996*, and those things referred to in paragraph 3 on or before **2:00 p.m. on Nomination Day (Friday, August 19th, 2022)**.
 4. I acknowledge and understand that it is my sole responsibility to comply with the *Municipal Elections Act, 1996*, and any policy or procedure established by the Clerk, and to ensure that my Agent does the same.
-

Signed this _____ day of _____, 2022

Candidate's Signature

*The personal information on this form is collected under the authority of the Municipal Elections Act, 1996, and will be available for public inspection in the Office of the Clerk, **Township of Hudson** until the next municipal elections. Questions about this collection can be directed to the Clerk, **, 903303 Hanbury Rd New Liskeard ON, P0J 1P0.***