

**TOWNSHIP OF HUDSON**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of December 7<sup>th</sup>, 2022**  
**Held at the Hudson Community Hall**

**Present:**   **Reeve:**     Larry Craig  
                  **Councillors:** Crystal Gauthier  
                                  Dana McLean  
                                  Greg Seed  
                                  Clayton Seymour

**Staff:**           Jordan Kemp, Clerk-Treasurer  
                          Eric Lavallee, Road Superintendent

**Other(s):**       Shawn Morrow, Fire Chief  
                          Pete Gilboe, By-Law Enforcement Officer  
                          James Skindra, Community Rink Attendant  
                          Jeff Belanger, Resident

The Clerk-Treasurer began the meeting by welcoming the newly elected council. Each member took the Oath and filed the Declaration of Office with the Clerk-Treasurer as per Section 232 of the Municipal Act, 2001.

**1. Open Regular Meeting of Council & Adoption of Agenda**

2022-167   **Moved:   Dana McLean                    Seconded:   Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, open the Regular Meeting of Council of December 7<sup>th</sup>, 2022 at 7:30p.m.  
“CARRIED”

2022-168   **Moved:   Dana McLean                    Seconded:   Crystal Gauthier**  
That we, the Council of the Township of Hudson do hereby, accept the agenda as amended:  
Add: 6. iii. Earlton-Airport Authority – November 17, 2022  
Add: 9. k. Social Media Policy  
Add: 9. l. Symbol of Recognition  
“CARRIED”

**2. Adoption of Minutes**

2022-169   **Moved:   Clayton Seymour                    Seconded:   Dana McLean**  
That we, the Council of the Township of Hudson do hereby, adopt the following minutes;  
    • Minutes of the Regular Meeting of November 2<sup>nd</sup>, 2022.  
“CARRIED”

**3. Disclosure of Pecuniary Interest**

Councillor Gauthier declared conflict of interests on the following items:  
4. b. Pete Gilboe, By-Law Enforcement Officer – No Parking & Idling  
9. e. Diane Menard – Fundraising Request

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**4. Delegations**

**a. James Skrinda – Hudson Community Rink**

2022-170 **Moved: Dana McLean                      Seconded: Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of Mr. Skrinda's letter regarding changes to the community rink; and

Direct staff to revise hours to the community rink to the following hours:  
Sunday to Thursday: 9:00 a.m. to 9:00 p.m.; and  
Friday to Saturday: 9:00 a.m. to 10:00 p.m; and

Request Mr. Skindra obtain quotes for Council's consideration for the 2023 budget for improvements to the community rink as per Mr. Skrinda's letter.  
"CARRIED"

**b. Pete Gilboe, By-Law Enforcement Officer – No Parking & Idling Complaints**

Mr. Gilboe, By-Law Enforcement Officer informed council that complaints have been received regarding the parking and idling of a commercial truck along Twin Lakes Road C2. The township does not have any by-laws to prevent parking along the side of the road, and after considering the amount of traffic and layout of Twin Lakes Road C2, Mr. Gilboe does not recommend the township implement a no parking zone. Mr. Gilboe also informed council that the township does not have a by-law that prevents residents from idling a vehicle.

Council requested Mr. Gilboe, Larry Craig Reeve, and Eric Lavallee Road Superintendent schedule a site visit with the owner of the commercial truck to determine a resolution and to report back to council at the following regular meeting.

2022-171 **Moved: Clayton Seymour                      Seconded: Greg Seed**  
That we, the Council of the Township of Hudson do hereby, acknowledge Pete Gilboes' presentation regarding recent complaints from residents about the parking and idling of commercial trucks along Twin Lakes Road C2.

**5. Payment of Accounts – Voucher No. 2022-11**

2022-172 **Moved: Crystal Gauthier                      Seconded: Dana McLean**  
That we, the Council of the Township of Hudson, do hereby, approve the payment of accounts as presented:

Roads	\$18,525.87
Fire	\$19,468.89
Admin	\$55,455.48
Total Voucher 2022-11	<u>\$93,450.24</u>

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**6. Reports from Staff & Others**

**a. Road Department Report**

The Road's Superintendent reports that winter sand was completed on the 16<sup>th</sup> of November. Fixed and painted several culvert markers, and replaced two stop signs that were stolen. Put items away at Pike Lake in preparation for winter. Graded, plowed and sanded as needed. Rented the spare plow truck to Coleman Township. New tires for loader will be about \$6,400.00. Have been looking for a new grader and will continue to look.

**b. Fire Department Report**

Fire Chief Morrow provided council with information regarding By-Law 2000-06, being a by-law to establish a Fire Department, and requested it be updated to accurately reflect the Fire Department's current level of fire protection services. Municipal staff will make revisions to the by-law as requested by the Fire Chief and provide it for their review prior to council's consideration.

Fire Chief Morrow also presented council with a draft Junior Firefighter program. The Fire Chief is seeking council's support to implement the program. Council's only concern is liability. Municipal staff have already contacted the township's insurance provider to confirm coverage for such a program, and will forward their response to the Fire Chief once received.

**c. Others**

**i. Treasurer's Report as of November 30<sup>th</sup>, 2022**

**ii. Eco-Logix's Landfill Report for October 2022**

**iii. Earleton-Timiskaming Regional Airport Minutes – Oct 13 2022 and Financials**

2022-173    **Moved: Clayton Seymour                      Seconded: Dana McLean**

That we, the Council of the Township of Hudson do hereby, acknowledge receipt and accept the following reports/minutes, and that it be filed along with the minutes of the regular meeting:

a. Road Department Report

b. Fire Department Report

c. Others

    i. Treasurer's Report as of November 30<sup>th</sup>, 2022

    ii. Eco-Logix's Landfill Report for October 2022

    iii. Earleton-Timiskaming Regional Airport Minutes – Oct 2022 and Financials

“CARRIED”

**7. Correspondence for Council's Consideration:**

**a. Town of Aurora – Modification to York Region Official Plan**

No Action

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**b. Township of Warwick – CN Railway Contribution Requirements under the Drainage Act**

No Action

**c. City of Strafford – Funding & Support for VIA Rail Services**

No Action

**8. Correspondence for Council's Information:**

- a. Solicitor General - Community Safety & Well Being Plan**
- b. Ministry of Finance – Ontario Municipal Partnership Fund**
- c. District of Timiskaming Social Services Administration Board – Appointment for 2022-2026 Term**
- d. Temiskaming Provincial Offences Act Advisory Committee – Appointment for 2022-2026 Term**
- e. Timiskaming Health Unit – Appointment to Board for 2022-2026 Term**
- f. Temiskaming Municipal Services Association – Seeking Nominations**
- g. Federation of Northern Ontario Municipalities – Highway Safety Standard**
- h. Federation of Northern Ontario Municipalities – New Chapter**
- i. Tribunals Ontario – New Tribunals Ontario & Assessment Review Board Key Performance Indicators**

**9. Other Business**

- a. Earleton-Timiskaming Regional Airport Authority – Appointment to Board for 2022-2026 Term**

2022-174 **Moved: Dana McLean**                      **Seconded: Greg Seed**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of municipal staff's memorandum regarding the requirement to appoint one member to the Earleton Timiskaming Regional Airport Authority for the 2022-2026 term; and

Appoint the following individual to the Earleton-Timiskaming Regional Airport Authority for the 2022-2026 term:

- Brian McNair.

“CARRIED”

- b. Earth Committee – Appointment to Committee for 2022-2026 Term**

2022-175 **Moved: Greg Seed**                              **Seconded: Crystal Gauthier**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of municipal staff's memorandum regarding the requirement to appoint one elected official, one resident, and one secretary to the Earth Committee; and

Appoint the following three (3) eligible individuals to the Earth Committee for the 2022-2026 term:

- Member: Dana McLean, Councillor
- Member: Brian McNair, Resident and;
- Secretary: Krystle Seymour

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**c. Hudson Cemetery Committee – Appointment to Committee for 2022-2026 Term**

2022-176 **Moved: Clayton Seymour      Seconded: Crystal Gauthier**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of municipal staff's memorandum regarding the appointment of members to the Hudson Memorial Cemetery Committee for the 2022-2026 term; and

Appoint the following individuals to the Hudson Memorial Cemetery Committee for the 2022-2026 term:

- Bruce Loach, Resident;
- John Bloetjes, Resident;
- Bryan McNair, Resident;
- Peter Reimer, Resident;
- Mary Dorion, Resident; and
- Dana McLean, Councillor.

“CARRIED”

**d. Timiskaming Municipal Association – Appointment to Association for 2022-2026 Term**

2022-177 **Moved: Dana McLean      Seconded: Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of municipal staff's memorandum regarding the Temiskaming Municipal Association; and

Appoint the following two (2) individuals to the Temiskaming Municipal Association for the 2022-2026 term:

- Larry Craig, Reeve; and
- Greg Seed, Councillor.

“CARRIED”

**e. Diane Menard – Fundraising Request**

2022-178 **Moved: Clayton Seymour      Seconded: Greg Seed**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of Diane Menard's letter asking permission to recycle all the beer bottles, cans and wine bottles collected at the Hudson dump so the proceeds can be donated to the École Secondaire Catholique Sainte-Marie's soccer trip; and

That Council allow Diane Menard to collect any and all bottles and cans that have accumulated for the purpose of cleaning up the Hudson Dump and that the Earth Committee bring a recommendation for any empty bottles and can collected going forward.

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**f. Emergency Plan & Administration Agreement – 2022 Annual Review**

2022-179 **Moved: Crystal Gauthier**      **Seconded: Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, accept municipal staff's memorandum requesting the following:

That Larry Craig, Reeve, attend the Joint Emergency Response Plan meeting for the townships of Harley, Hudson, Casey and Kerns, in accordance to the Emergency Management and Civil Protection Act, on December 21<sup>st</sup> at 12:00p.m. at Ali's Bar & Grill; and

That Larry Craig, Reeve be appointed to the Shared Services Administration Committee in accordance to By Law 2022-04 for the 2022-2026 term, to review shared administrative services between the Township of Harley, Hudson, Casey and Kerns, on December 21<sup>st</sup> following the Joint Emergency Response Plan meeting.

“CARRIED”

**g. Official Plan & Zoning By-Law Update – Non-Statutory Meeting**

2022-180 **Moved: Dana McLean**      **Seconded: Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of J.L. Richard's report to supplement a special meeting of the Councils of the Township of Hudson, Township of Casey, and Townships of Harley on January 12<sup>th</sup>, 2023, in relation to the Township's Official Plan review; and

That the comments received as part of the special meeting of the Council be considered in the Official Plan review process.

“CARRIED”

**h. Official Plan & Zoning By-Law Update – Lakeshore Voluntary Sanitary System Survey**

2022-181 **Moved: Greg Seed**      **Seconded: Clayton Seymour**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of J.L. Richard's memorandum regarding a voluntary survey for Hudson Lakes Association's members for the purpose of understanding the following:

- Whether properties with unknown services are occupied on a seasonal or full-time basis;
- What type of sewage disposal system they have;
- The approximate distance between the sewage disposal system and the shoreline;
- The number of years since the system was last maintained/pumped;
- The age of the sewage disposal system;
- Waterfront characteristics (i.e. sand, grass, forest etc.);
- Distance between house/cottage and the shoreline;
- Any restrictions for the establishment of a natural vegetation buffer; and

That staff be directed to send the attached survey to the Hudson Lakes Association for distribution.

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**i. Appointment of Hiring Committee – Road Assistant**

2022-182 **Moved: Dana McLean                      Seconded: Greg Seed**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of staff's memorandum regarding the hiring of a full-time road assistant; and

Appoint the following individuals to a hiring committee with the authority to enter an employment contract with the successful candidate on behalf of the Township of Hudson:

- Jordan Kemp, Clerk-Treasurer;
- Eric Lavellee, Road Superintendent; and
- Larry Craig, Reeve

**j. 2023 Insurance Renewal**

2022-183 **Moved: Clayton Seymour                      Seconded: Crystal Gauthier**  
That we, the Council of the Township of Hudson do hereby, acknowledge receipt of municipal staff's memorandum regarding the Township of Hudson's 2023 insurance renewal proposal provided by McDougall Insurance; and

Direct Municipal Staff to prepare and present a by-law for council's consideration at the Regular Meeting of December 7<sup>th</sup>, authorizing the Clerk-Treasurer to execute an Insurance Program Proposal with an annual premium of \$35,295 provided by McDougall Insurance.  
"CARRIED"

**k. Social Media Policy**

Larry Craig, Reeve, requested municipal staff prepare a Social Media Policy specific to councillors, for council's consideration.

**l. Symbol of Recognition**

Dana McLean, Councillor, requested the township provide long-serving elected officials Dan Morrow, Bryan McNair and Martin Woods, as well as long-serving municipal contractor William Walker, a symbol of recognition for their years of service. Council agreed for municipal staff to order glass plaques for each individual.

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**10. By-Laws**

- a. **By-Law 2022-19** Being a by-law to authorize the signing of a municipal insurance renewal proposal for 2023-2024  
*[three readings]*

2022-184 **Moved: Dana McLean**                      **Seconded: Clayton Seymour**  
That **By-Law No. 2022-19**, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2023-2024 be received and read a first and second time.  
“CARRIED”

2022-185 **Moved: Greg Seed**                                      **Seconded: Crystal Gauthier**  
That **By-Law No. 2022-19**, being a by-law to authorize the signing of a municipal insurance renewal proposal for 2023-2024 be read a third time and that the same be engrossed in the by-law book.  
“CARRIED”

**11. Resolution to Move to Closed Session:**

- a. **None**

**12. Adjournment:**

2022-186 **Moved: Dana McLean**                      **Seconded: Crystal Gauthier**  
That we, the Council of the Township of Hudson do hereby, adjourn the Regular Meeting at 10:40 pm and will meet again on January 4<sup>th</sup>, 2023 or at the call of the Reeve.  
“CARRIED”

  
\_\_\_\_\_  
Larry Craig, Reeve

  
\_\_\_\_\_  
Jordan Kemp, Clerk-Treasurer